
Sarah Johnson

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Wenham, MA 01984

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Skills

- MS Office Suite: Word, PowerPoint and Excel
 - Windows and MacOS
 - Lesson Planning
 - Active Listening and Communication
 - Accuracy, Problem Solving and Attention to Detail
 - Positive Attitude
 - Customer Service
 - Conflict Resolution
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Experience

Paraprofessional AVID Tutor / Classroom Aid

FEBRUARY 2019 – AUGUST 2020, RUSKIN, FL

Helped students with their homework and assignments from every class during student/tutor lead tutorial sessions. Aiding in managing the classroom by making copies for future lessons and grading papers. Assisted the teacher in charge of the classroom with behavior issues by taking action and following up with policies.

Leslie's Pool Supply Service and Repair / Assistant Manager

FEBRUARY 2019- AUGUST 2020, BRANDON, FL

Assisting customers in maintaining the perfect pool and spa water balance, as well as maintaining the store's integrity met and often exceeded all the manager's expectations through customer count and sales performance.

Kelly Educational Staffing / Substitute Teacher

AUGUST 2019 – AUGUST 2020, TAMPA, FL

Performed classroom management and operational tasks for absent teachers. Tasks include overall academic success of all students, while ensuring that behavioral concerns don't hinder classroom performance.

Ruskin Family Drive-In / Cashier

APRIL 2017 - DECEMBER 2019, RUSKIN, FL

Maintained a happy, family-friendly environment by working in the concession stand along with selling tickets in the box office. By always keeping a smile on my face for two and a half years never allowing anybody to go home unhappy.

Education

University of South Florida / Bachelors

JANUARY 2020 - DECEMBER 2021, TAMPA, FL

Bachelor of the Arts degree in Psychology.

Hillsborough Community College / Associates

AUGUST 2017 - DECEMBER 2019, RUSKIN, FL

Associate of the Arts degree in Psychology. The beginning exploration of psychological theory in education, political and social aspects.

DR. Earl J. Lennard High School / High School Diploma

AUGUST 2014 - MAY 2018, RUSKIN, FL

Honors graduate with a GPA of 5.0. Honors, advanced placement and local community college classes. College preparatory classes and programs such as AVID (advancement via individual determination).

Awards and Volunteer Work

Child Care / August 2014 - August 2020

Provided continuous supervision to children aged 4-17 during indoor and outdoor activities while creating and maintaining a safe and developmental environment.

Paraprofessional Certification / December 2018

Ability to work in a classroom environment and aid students with their educational careers.

Adobe Video Editing / March 2018

Ability to edit videos with the potential to be broadcasted to the public in a timely and efficient manner.