

Shannon Collins

48 Pleasant Street Apartment #6, Stoneham, MA 02180
E-mail: shannon.collins92@yahoo.com Phone: (781)-568-1221

Education

Stoneham High School

September 2007-June 2011

Stoneham, MA

High School Diploma
Ranked 64 out of 165

Bridgewater State University

September 2011-May 2013

Bridgewater, MA

Dance Education, Dance Company member

Salem State University

September 2013-May 2015

Salem, MA

Sports & Movement Science with Dance concentration, Psychology minor
Cum laude, National Honor Society for Dance Arts, Sports &
Movement Science Honors, Dance Ensemble member

Experience

2008-2011

Turtlefun's Daycare (now called Moppet's)

Woburn, MA

Assistant Teacher (infants to twelve years old)

- Worked directly with lead teacher to facilitate activities, implement games, supervise children
- Follow specific curriculum for given week
- Abide by classroom's schedule (snack, playtime, story time, naps, etc.)
- Provide children with a welcoming, stable, nurturing environment that promotes good health, development, learning, and nonetheless fun.

2011-2012

Joe's American Bar and Grill

Woburn, MA

Hostess/Door Person

- Answered phones and spoke directly with guests about their reservations and accommodations, if necessary
- Dealt with Guest Services questions
- Greet guests and bring them to their tables
- Take-out orders
- Put forth a personable and approachable charisma that was appropriate for work environment

2012-2013

Stoneham YMCA

Stoneham, MA

Assistant teacher (during school year)

Assistant Group leader (summer 2013)

- Co-lead during activities, games, centers. Occasionally given full-reign of class under lead teacher's supervision
- Implement creative activities for children to engage throughout the day

- Assist in generating curriculum for upcoming weeks
- Responsible for 3-5 children when taking class field trips, outdoor, and indoor activities
- Promote healthy lifestyle in adherence with eating, drinking, exercise
- Provide children with a welcoming, stable, nurturing environment that promotes good health, development, learning, and nonetheless fun

2014 (seasonal) **Express, Inc.** Lynnfield, MA
Retail associate/Key Holder

- Greet customers and share promotions
- Obtain common knowledge of merchandise/products
- Fold, restock, clean sales floor
- Deal with customer service issues when necessary
- Work cash register
- Open/close store (key holder)
- Count registers at open and close of store
- Participate in staff meetings

2013-2015 **East Coast Dance Center** North Reading, MA
Dance Instructor

- Responsible for teaching and instructing both male and female dancers, ages 2-7, Ballet and Tap skills and techniques, choreographing combinations and routine for end of the year recital
- Report to parent/guardian on student's progress if necessary
- Implement classroom rules/dress code

2013-present **Dance Track Studio** Wakefield, MA
Dance Instructor

- Responsible for teaching and instructing both male and female dancers, ages 13-18, Hip Hop, Jazz, and Tap skills and techniques, choreographing combinations and routines for dance competitions and end of the year recital
- Report to parent/guardian on student's progress if necessary
- Implement classroom rules/dress code

2015-present **Franciscan Children's** Brighton, MA
Teacher's Assistant – Kennedy Day School

- Facilitate students ages 3-22 in learning basic skills, assisting with personal care, taking students to individualized therapies, working on academics (IEP's)
- Create a safe, positive, comfortable, and exciting learning environment
- Follow daily schedule and schedules specific to students
- Interpret student's needs
- Adhere to implemented behavior plans (1:1)
- Provide direct care and re-direct behaviors if necessary
- Assist/lead academic and leisure activities
- Attend monthly in-service trainings

2016-present **Malden YMCA** Malden, MA
Dance Instructor

- Lead students in a safe, positive, comfortable environment
- Teach basic dance technique catered to specific class description/ages
- Encourage, support, and instruct students
- Inspire students to have fun, create, and explore through movement

Skills

- Works well with others
- Responsible and articulate
- Driven and determined
- Passionate about working with and helping others
- Dance background
- Computer and technology savvy
- Organized and able to multitask
- CPR/First Aid and CPI Certified

Objective

Apply a personable attitude working with individuals and co-workers while contributing to the work place in a positive and charismatic way .